

Custodial Services
Virginia Beach City Public Schools

Mike Kenon

Tidewater Community College

2007 - 2008



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Course Description – This course is designated to educate all students to the duties of a custodian and provide them with basic knowledge to perform custodial cleaning.

Objectives – To assess and analyze the appearance of a building in order to develop a plan for custodial cleaning that meets the Virginia Beach City Public Schools standards. To identify the areas of the building that requires cleaning. Evaluate the custodial needs of the building in order to develop a cleaning action plan.

Custodial Services Course Organizer
Virginia Beach City Public Schools

	Basic Custodial Tools	Reminder
1	<ul style="list-style-type: none"> - Brooms, Push Brooms, Wet Mop - Wet Mop Buckets, Dust Pan, Lobby Dust Pan - Rags, Cleaning Cart - Dust Mops - Vacuum Cleaner - Wet Floor Signs 	<ul style="list-style-type: none"> - Buffers - Sweepers - Scrubbers - Wet Vac - Squeegee
	Basic Chemicals	
2	<ul style="list-style-type: none"> - All Purpose Cleaner - Glass Cleaner - Disinfectant - Deodorizer - Powder Cleanser 	
	Job Hazards	
3	<ul style="list-style-type: none"> - Chemical Usage - Body Protection - Body Fluids Cleanup - Wet Floors - MSDS 	
	Restroom Cleaning	
4	<ul style="list-style-type: none"> - Pickup Trash - Rubber Gloves - High Dust - Sanitize, Wipe, and Spot Clean Partitions - Clean Sinks, Mirrors, Sanitize Restroom Fixtures - Clean Toilets and Urinals - Spot Clean Walls and Refill Paper Product - Sweep Floor, Empty Trash, Wet Mop Floors 	
	Classroom Cleaning	
5	<ul style="list-style-type: none"> - High/Low Dusting - Damp Wiping/Cleaning - Dust Mopping - Empty Trash - Glass Cleaning - Carpet Vacuuming 	<ul style="list-style-type: none"> - Inspection - Wet Mopping
	Main Occupancy Area	First Impression Area
6	<ul style="list-style-type: none"> - Dust Mop Hall 2 Times Dailey or as needed - Clean Water Fountains - Clean Door Entrance Glass - Vacuum Entrance Carpets - Sweep Entrance Rugs 	
	Floor Care	
7	<ul style="list-style-type: none"> - Scrubbing - Stripping - Waxing - Maintaining - Foam Control 	<ul style="list-style-type: none"> - Cold Water/Machine Scrubbing - Restorer - Burnishing

Tidewater Community College Custodial Questionnaire

1. List four items used in normal daily custodial cleaning.

2. When wet mopping floors what is the first thing you do before beginning?

(A) Evacuate Building (B) Wet Floor Signs (C) Lock all doors

3. What is the main entrance called in custodial cleaning?

4. What document is required by law on all chemicals used in a building?

(A) MSSD (B) MSDA (C) MSDS

5. Which building requires more cleaning needs?

(A) Unoccupied Spaces (B) Occupied Spaces (C) Neither